

North Carolina Homeless Education Program

End-of-Year Homeless Data Submission Information Session Infinite Campus



McKinney-Vento Data Collection

IT'S REQUIRED!

U. S. Department of Education
requirement for
all LEAs

**Even if you have “0”
students to report.**



Annual Homeless Data Collection Schedule



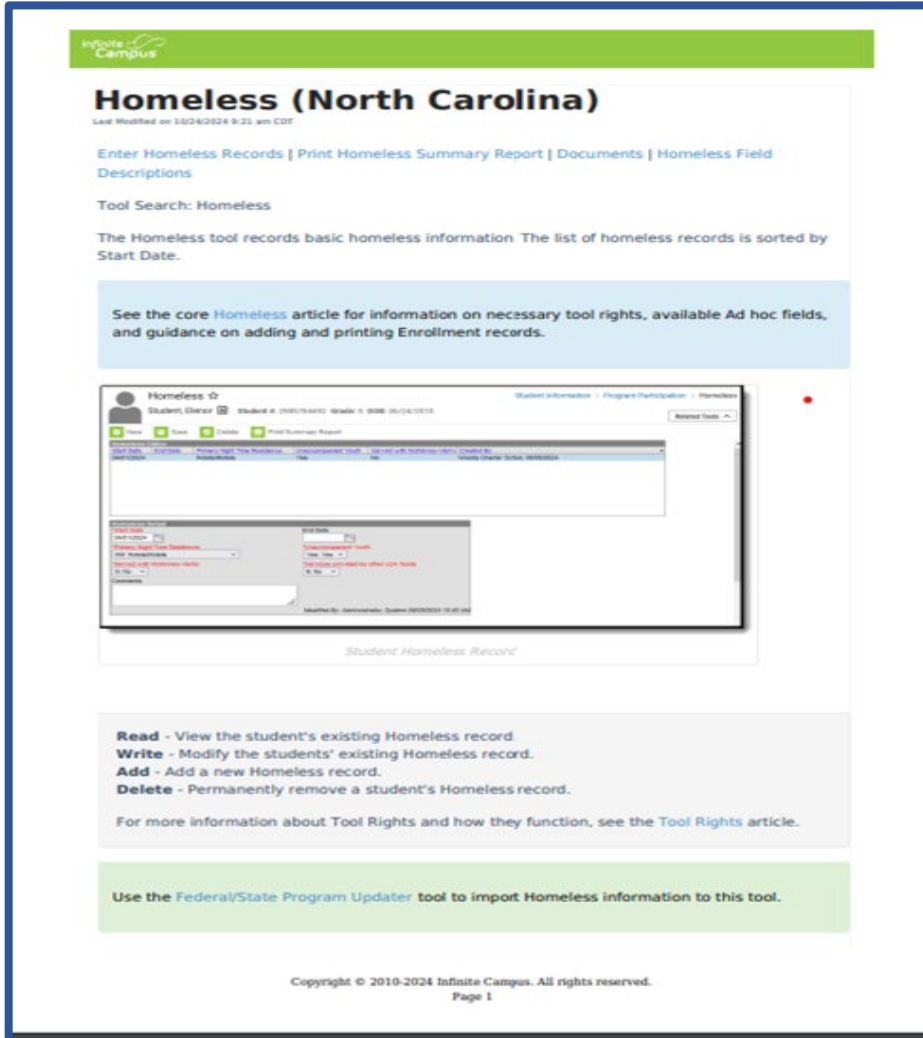
- Collect and enter data as identifications occur
- Mid-Year homeless data collection – January
- Data submission closes – June 15th

Homeless Data Collection Dates in Infinite Campus

Opening Date	First Day of School
Closing Date	June 15, 2026

- ✓ Once data are submitted and approved through the Qualtrics survey, your LEA should not go back into Infinite Campus to delete, edit, or add student information. NCHEP will only accept certified data.
- ✓ In the event of identification(s) after early submission, notify NCHEP so that your LEA can be reopened on a predetermined date to allow for the inclusion of additional student information.

Infinite Campus Homeless Data Entry Guide



The screenshot shows the Infinite Campus interface for the Homeless (North Carolina) tool. At the top, there is a green header with the Infinite Campus logo. Below it, the title "Homeless (North Carolina)" is displayed, followed by the text "Last Modified on 10/24/2024 9:21 am CDT". A navigation bar includes links for "Enter Homeless Records", "Print Homeless Summary Report", "Documents", and "Homeless Field Descriptions". A "Tool Search: Homeless" section is present, along with a brief description: "The Homeless tool records basic homeless information. The list of homeless records is sorted by Start Date." A light blue callout box contains the text: "See the core Homeless article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Enrollment records." The main content area features a "Homeless" tool window with a search bar and a list of records. Below this, a "Student Homeless Record" form is shown, containing fields for "Student ID", "Start Date", "End Date", "Homeless Status", and "Comments". A legend section defines the tool rights: "Read - View the student's existing Homeless record.", "Write - Modify the students' existing Homeless record.", "Add - Add a new Homeless record.", and "Delete - Permanently remove a student's Homeless record." A note at the bottom of the tool window states: "For more information about Tool Rights and how they function, see the Tool Rights article." A green callout box at the bottom of the tool window says: "Use the Federal/State Program Updater tool to import Homeless information to this tool." The footer of the page includes the copyright notice: "Copyright © 2010-2024 Infinite Campus. All rights reserved. Page 1".

Search

Homeless (North Carolina)

Infinite Campus Access/ Technical Assistance



Contact your Infinite Campus Coordinator in your LEA for:

- Systems access
- User rights
- Enrolling 0-5 Age Siblings
- Infinite Campus technical issues

System Reminders



- No preloaded students from the prior academic year.
- No provision for bulk uploads.
- CECAS and Migrant students can be captured in homeless data collection.
- Homeless data can be exported for homeless liaison use.
- Final approvals should be made on or following the last day students are in attendance.

Who to Include in Reporting

Any student who:

- Has been enrolled in your LEA at any point during the academic year, AND
- Was identified as McKinney- Vento during the current academic year.

Any preschool-aged (Birth - 5 yrs. – not Kindergarten) sibling of an identified student who:

- Is also living in the same or another qualifying McKinney-Vento situation.

Any school-aged, out-of-school sibling of an identified student, who:

- Is also living in the same or another qualifying McKinney-Vento situation.

District Level Review

25-26

Context

Year
25-26

District
Alamance-Burlington Schools (010)

School
All Schools

Save **Cancel**

Health Office > Insights > Migrant > My Account > **Reporting** > Scheduling & Courses > School & District Settings > School Store > System Settings > User Management >

Reporting

Ad Hoc Reporting		Civil Rights Data Collection (CRDC)	Data Certification	Data Validation
Batch Queue	Letter Builder	CRDC Setup	Certification Category	Stored Procedure Setup
Daily Attendance Report	Letter Designer	CRDC Generate Survey Results Report	Event Certification	Validation Rules
Data Export	Percent in Attendance Heatmap Report	CRDC Maintain Survey Results	Type Membership Setup	Validation Groups
Data Viewer	Pivot Designer	CRDC Submission Flat File		Data Validation Report
Filter Designer	Student Demographic Report			
Grade Analysis Report				

NC State Reporting

- NC CTE Extract
- NC Graduation Data Verification
- NC PMR Extract

District Level Report

Data Validation Report ☆ Reporting > Data Validation > Data Validation Report

Data Validation Group Description
Homeless Data

Report Data Source
 Local Dataset
 State Dataset

Output Options —

Report Processing **Format Type**
 Generate Now HTML
 Submit to Batch Queue CSV

Batch Queue List —

Start Date **End Date**

Report Title	Queued Time ↓	Status
No records available.		

◀ ◁ ▷ ▶ 0 - 0 of 0 items

District Level Report

(NC) Homeless Unduplicated Count [Back To Summary](#)

FY	Unduplicated Scope	PSU Code	School Code	PSU/School Name	Homeless Count
2026	PSU	690		Pamlico County Schools	33
2026	School	690	690296	NCDPI	2
2026	School	690	690312	Fred A. Anderson Elementary School	6
2026	School	690	690316	Pamlico County Middle School	8
2026	School	690	690320	Pamlico County High School	8
2026	School	690	690324	Pamlico County Primary School	9

(NC) Homeless Validation Count [Back To Summary](#)

FY	Count Scope	PSU Code	School Code	PSU/School Name	# Primary Nighttime Residency N/A/N	# Not Enrolled in the PSU	# Served with MV Fund	Has MV Fund	Need Attestation
2026	PSU	690		Pamlico County Schools	0	0	0		
2026	School	690	690296	NCDPI	0		0		
2026	School	690	690312	Fred A. Anderson Elementary School	0		0		
2026	School	690	690316	Pamlico County Middle School	0		0		
2026	School	690	690320	Pamlico County High School	0		0		
2026	School	690	690324	Pamlico County Primary School	0		0		

(NC) Homeless Students [Back To Summary](#)

FY	PSU Code	School Code	School Name	Student Number	First Name	Middle Name	Last Name	Grade Level	DOB	Unaccompanied Youth	Retained Previous Year	Nighttime Residency	McKinney-Vento	Other Fund	Start Date	End Date
2026	690	690296	NCDPI	1626655286	Dominic		Jackson	IT	2022-08-30	No		HM	N	Y	2026-01-29	
2026	690	690296	NCDPI	9556681671	Kaison		Jackson	IT	2024-11-11	No		HM	N	Y	2026-01-29	
2026	690	690312	Fred A. Anderson Elementary School	1719199221	NiReek	Omair	Dawson	04	2015-02-04	No		D	N	N	2025-08-26	

Have you....

- ✓ Added all identifications for students who have been enrolled, or are currently enrolled in your LEA?
- ✓ Added any eligible preschool or out-of-school siblings by enrolling them into the NCDPI school (296) and entered information on their Homeless Program Participation page?
- ✓ Confirmed that NO students show as having NA for a nighttime residence.
- ✓ Confirmed that all students are enrolled correctly in the school and the homeless program participation.
- ✓ Confirmed that Yes is marked only for students served with the McKinney-Vento subgrant funds, PRC026.
- ✓ Cross-checked your personal spreadsheet to ensure that identified

students have been entered into Infinite Campus.

Final Certification Steps

North Carolina Homeless Education Program



End-of-Year Infinite Campus Data Submission Certification 2025-2026SY

Deadline for response is June 15, 2026.

McKinney-Vento homeless liaisons are responsible for the collection of accurate homeless education data on students identified within their Local Education Agency (LEA) [42 U.S.C. § 11432(g)(6)(A)(i)].

The State Director requires that the following end-of-year homeless data collection certification, including the LEA's current homeless student count, be provided through this survey.

You will need to answer the following:

- LEA name
- LEA code
- Homeless Liaison name
- Homeless Liaison email
- Number of students identified and entered
 - This is where you will enter “0” if your LEA has not identified any students as experiencing homelessness this school year.

Data Attestation

- Did your LEA experience a 10% or more increase or decrease in the total student count compared to last school year?
- If yes, select all the factors that could have contributed to this increase or decrease.
 - LEA was impacted by a natural disaster.
 - LEA experienced a change in staff for the homeless education program.
 - LEA experienced a change in program resources.
 - Other
 - Provide further details to explain the increase or decrease.

Homeless Data Report

You will be required to upload a copy of your Homeless Data Report from Infinite Campus into the Qualtrics submission certification.

Review

Review and Submission Instructions

- **REVIEW:** Please review your responses to this survey and in Infinite Campus for accuracy before completing the submission certification. Remember, your data will not be approved if "NA" is marked for a student's nighttime residence indicator, or if students are showing in your homeless program participation who are not correctly enrolled in school, or if "Served with McKinney-Vento funds" is marked and your LEA does not receive subgrant funds.
- **SUBMIT:** Complete the submission certification by answering the final questions below.
- **SAVE:** Once the survey is submitted, you will have the opportunity to download a PDF of your responses. Please save a copy of your responses for your files and reference.

Certification

Submission Certification

Please provide the name of the person completing this report and the date to confirm the following statement: *"I have completed entering all identified McKinney-Vento students into Infinite Campus and verified that the data is accurate to the best of my knowledge."*

Name of person completing this report:

Job title:

Date:

Don't forget to....

- ✓ Add all identifications for students who have been enrolled, or are currently enrolled in your LEA.
- ✓ Add any eligible preschool or out-of-school siblings by enrolling them into the NCDPI school (296) and enter information on their Homeless Program Participation page.
- ✓ Confirm that NO students show as having NA for a nighttime residence.
- ✓ Confirmed that all students are enrolled correctly in the school and the homeless program participation.
- ✓ Confirm that Yes is marked only for students served with the McKinney-Vento subgrant funds, PRC026.
- ✓ Cross-checked your personal spreadsheet to ensure that identified students have been entered into Infinite Campus.

**Access the
2025 -2026SY
Infinite Campus
Data Submission Certification
[HERE](#)**



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