

# North Carolina Homeless Education Program

## NCHPEP McKinney-Vento Data Collection

### Tips for “Attestation of Percentage Change in Annual Student Identification”

The Homeless Module of PowerSchool has a functionality built in to assist PSUs in documenting an increase/decrease of at least 10% in student identifications in the current school year compared to the prior school year. PowerSchool will calculate the percentage change in student identifications between the current academic year and the prior academic year. When the percentage change is at least 10%, an “attestation” section will appear on the Homeless School Summary page. Final submission of data will only be allowed once all attestation information is entered in the system.

#### Key Points:

- Approval/submission of your PSUs data cannot be made until the “attestation” section is fully completed.
- The “Approve” button will remain inactive until all relevant attestation information has been entered.
- Only those PSUs with a 10% increase/decrease in identifications over the prior year will have the “Attestation” section appear on their Homeless School Summary page.

For assistance in completing the “Attestation” section, if displayed, please reference the instructions below.

**Step 1:** Check all applicable box(es) which explain the increase/decrease in student identifications.

**Step 2:** Within the text box, provide supporting information relevant to the box(es) checked.

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### Attestation of Percentage Change in Annual Student Identification

The LEA has experienced at least a 10% increase (or decrease) in total student count since last school year.

\*Please check below all factors that contributed to this change.

- LEA was impacted by a natural disaster.
- LEA experienced a change of staff in the position of homeless liaison, school social workers or others which impacted identifications.
- LEA experienced a change in LEA resources.

Additional clarifying comments: (Maximum characters: 500)

Test Msg

8 characters

**Step 1:** Check all applicable boxes that explain the increase/decrease in identifications.

**Step 2:** Enter appropriate supporting information to further explain the box(es) checked above. Please note the 500-character limit.

### Approval

Please click on the 'Approve' button after completing Homeless data collection. The 'Approve' button will be disabled if Unmod records (Not Modified records) are present.

I have reviewed my Homeless data. It is accurate and complete.

Once all required information is provided, the “Approve” button will activate allowing for submission of data.

**Approve**

Additional questions or technical assistance should be directed to your Program Specialist.