

# North Carolina Homeless Education Program

## McKinney-Vento Subgrant Competition

### Frequently Asked Questions (FAQ)

January 24, 2019 (V1: Q 1-11)

January 31, 2020 (V2: Q. 12 – 12)

February 14, 2020 (V3: Q. 13 – 14)

February 21, 2020 (V4: Q 15 – 23)

1. I am the Fiscal and Chief Administrator with CCIP; however, it will not allow me to change the application to draft started.  
**You need to move the application to FY21.**
2. What is the minimum reported count of homeless students during the 2018 -2019SY to be eligible to apply for the 2020-2023 subgrant competition?  
**The minimum number is 50 students (review the RFP for details).**
3. Where on the NCHPE website will the subgrant information be posted?  
**The Listserv message on 1/15/20 provided a link to NC CCIP for accessing the subgrant information.**  
<https://ccip.schools.nc.gov/default.aspx?ccipSessionKey=637154763313209909>
4. Please advise of where to locate the McKinney Vento Grant Application in CCIP. Is it the McKinney Vento Homeless Assistance located under the Competitive Funding Application in CCIP?  
**The answer is yes. Please review the document library for required attachments.**  
<https://ccip.schools.nc.gov/default.aspx?ccipSessionKey=637154763313209909>
5. When using subgrant funding what percentage can be used for salaries?  
**You may use a part or the full amount of the funding for salaries.**
6. How much of the subgrant funding can be used for transporting to and from school?  
**Only 10% of the subgrant funding can be used for the excess cost of transporting a child to and from school.**
7. Can the subgrant be used to pay for required immunizations, or physicals for students with Medicaid?  
**The answer is no. Medicaid can cover the cost of required immunizations or physicals that a student may need to participate in school.**
8. Can the funding pay for tutoring supplies?  
**The answer is yes.**
9. Will a needs assessment have to be submitted with the RFP? If so, will one generated during the 2018-2019SY suffice or will a later update be necessary?  
**The answer is no, you will not have to submit your needs assessment with your application. However, to complete your application, you should be using an updated needs assessment for this school year to determine what activities and resources will need to be conducted with subgrant funding.**
10. Are preschool counts included in determining the Tier our LEA qualifies for?  
**The answer is yes. Tiers for this upcoming subgrant cycle are based on the total official count that an LEA submitted via PowerSchool for the 2018-2019SY. All preschool/homeless school identifications that were entered into PowerSchool for that academic school year will be included in that submission count.**
11. If you apply with another district as a consortium, do you qualify for the tier your district falls in or everyone together?  
**A consortium application is eligible for the tier that the total number of all the districts applying collectively have from their submission of homeless students in PowerSchool during the 2018-2019SY.**

Responses prepared by:

Lisa Phillips, State Coordinator for the Education of Homeless Children and Youth

NC Department of Public Instruction

Office of the Deputy State Superintendent of Innovation

Federal Program Monitoring and Support Division

336-315-7491

Website: [www.serve.org/hepnc](http://www.serve.org/hepnc) or <http://www.ncpublicschools.org/program-monitoring/homeless/>

# North Carolina Homeless Education Program

## McKinney-Vento Subgrant Competition

### Frequently Asked Questions (FAQ)

January 24, 2019 (V1: Q 1-11)

January 31, 2020 (V2: Q. 12 – 12)

February 14, 2020 (V3: Q. 13 – 14)

February 21, 2020 (V4: Q 15 – 23)

12. Can an LEA and a charter apply together as a consortium?

**The answer is yes. Together you must have at least 50 or more students identified as homeless to apply.**

13. Will a new position applied for in the subgrant need to be the only position listed since no one else will be paid under the grant? The staff chart currently lists in attachment D Director, Liaison, Program Administrator, for example.

**Anyone who is working directly with the homeless education program and being paid with subgrant funding would need to be included in the chart. You *should* include those working directly with the program even if they are not being paid with subgrant funding. By listing others you can demonstrate the support you have for providing services and how student needs will be met.**

14. The full salary and benefits for the new program administrator position is listed, should mileage reimbursement also be included in line item for “other “or can this be added if awarded, when the planning budget is sent in?

**The answer is “yes” mileage should be included if it is an expense you will incur and use the subgrant funding for. When awarded, it would also need to be included in the planning budget.**

15. Does my CFO have to submit a budget into BAAS?

**The answer is “no”. The finance office should not submit a budget into BAAS.**

16. In the grant, attachment C, does the objectives come from my needs assessment? And if so, do I have to list everything in there that is on my needs assessment.

**You should be utilizing your needs assessment to apply for your grant. You do not have to list everything in your needs assessment, but you do want to include the activities that will be conducted with subgrant funding.**

17. Is the budget for the grant required to be uploaded 24 to 48 hours in CCIP?

**We will interpret this question as Is the budget for the grant required to be upload 24 to 48 hours before the deadline? No, however, if you do not allow time for signatures to be obtained internally then you could miss the deadline of February 25<sup>th</sup>. No extensions will be provided.**

18. When I try to change the status to Draft Complete, I get an error message that says, “An LEA Plan, Goal, Strategy, and Fiscal Resource must be defined.” When I click on “Review” it takes me to the Plan Relationships page. I click “Edit Active Plan” and it takes me to an page that allows me to the LEA and School Planning page and I can click on “LEA” The Needs Assessment is already populated on the next page with what appears to be a prior district-wide needs assessment that is not MV specific, but rather the needs of the entire district. If I click on “Plan Overview”, the “Plan Items” section on that page has our district goals already there. I have an option to create a goal. What are my next steps?

**The Planning Tool isn’t grant-specific and applies to the overall organization. The person needs to open the Goal relevant to MV (could be relevant to other programs as well) and make sure there’s a Strategy and Fiscal Resource. GOAL – STRATEGY – FISCAL RESOURCE for M-V in 2021. There is also the second item in Reminders column on the home page, that tells them this.**

Responses prepared by:

Lisa Phillips, State Coordinator for the Education of Homeless Children and Youth  
NC Department of Public Instruction

Office of the Deputy State Superintendent of Innovation  
Federal Program Monitoring and Support Division

336-315-7491

Website: [www.serve.org/hepnc](http://www.serve.org/hepnc) or <http://www.ncpublicschools.org/program-monitoring/homeless/>

# North Carolina Homeless Education Program

## McKinney-Vento Subgrant Competition

### Frequently Asked Questions (FAQ)

January 24, 2019 (V1: Q 1-11)

January 31, 2020 (V2: Q. 12 – 12)

February 14, 2020 (V3: Q. 13 – 14)

February 21, 2020 (V4: Q 15 – 23)

19. Are the activities a direct correlation to the current needs assessment?

**The answer is “not necessarily”. The district application may have additional activities that are not listed in your current needs assessment. The activities you are including in your application are for the for next school year and thereafter.**

20. Is it allowable to submit "wish to do activities".

Include activities that you plan to conduct with the subgrant funding. If you are writing for a position, then include the activities that the person will conduct in the position.

21. I'm almost ready to submit my subgrant application. I can't create any plan relationships because our district has not started on the district plan yet.

**You will need to move the application to the 2021SY. Additionally, the Planning Tool isn't grant-specific and applies to the overall organization. You need to open the Goal relevant to MV (could be relevant to other programs as well), and make sure there's a Strategy and Fiscal Resource.**

**GOAL – STRATEGY – FISCAL RESOURCE for M-V in 2021. There is also the second item in Reminders column on the home page, that tells you this.**

22. Do I need to submit a budget in BAAS?

**The answer is “no” you will not put a budget into BAAS. A planning budget is required in BAAS if you are awarded and after July 1.**

23. Are indirect costs allowable for the MV grant?

The answer is “yes” they are allowed.

Responses prepared by:

Lisa Phillips, State Coordinator for the Education of Homeless Children and Youth

NC Department of Public Instruction

Office of the Deputy State Superintendent of Innovation

Federal Program Monitoring and Support Division

336-315-7491

Website: [www.serve.org/hepnc](http://www.serve.org/hepnc) or <http://www.ncpublicschools.org/program-monitoring/homeless/>