

North Carolina Homeless Education Program

Homeless Liaison – Appointment and Onboarding

- ✓ **Determine who will serve as your homeless liaison**
 - Speak with NCHPEP staff about homeless liaison role and responsibilities
 - NCHE Brief: [Local Homeless Education Liaisons: Making the Right Selection and Supporting their Effectiveness](#)

- ✓ **Notify NCHPEP of the homeless liaison appointment**
 - Complete the [Liaison Contact Information Form](#) located on the [Local Liaison resource page](#).
 - Contact [NCHPEP Program Specialist](#) to discuss compliance activities

- ✓ **Develop local homeless education protocol with the homeless liaison**
 - Referral process to the homeless liaison
 - Internal collaborations for service – including Title I (if receiving Title I funds)

- ✓ **Determine funding sources for McKinney-Vento services provided**
 - Subgrant, mini-grant, or other federal education funds (when available)
 - Local funds, including donations

- ✓ **Ensure that the homeless liaison receives McKinney-Vento training**
 - NC Homeless Education Program (NCHPEP) Resources
 - Program Specialist
 - [New Homeless Liaison Compliance Training](#)
 - National Center for Homeless Education (NCHE) Webinars and Training Materials
 - Webinars: [McKinney-Vento 101](#)
 - Briefs: [Local Homeless Liaisons: Important Information for New Liaisons](#) and [Serving Homeless Children and Youth in Charter Schools](#)

North Carolina Homeless Education Program

Department of Public Instruction

Office of the Deputy State Superintendent of School and Student Advancement

Federal Program Monitoring & Support Division

<https://hepnc.uncg.edu/>

<https://www.dpi.nc.gov/districts-schools/federal-program-monitoring/homeless-program-monitoring>

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